

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

May 27, 2014

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***

II. APPROVAL OF MINUTES OF MAY 12, 2014

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMr. Jason Lilly
Middle School.....Dr. Edward Donahue
Intermediate SchoolMrs. Mary Farris
Elementary Schools.....Mr. Samuel Hafner**

B. *Science Textbook Final Adoption*

The Administration recommends final adoption of new social studies and English textbooks recommended for the 2014-2015 school year. Textbooks have been on display at the Administration Building for two weeks. (V, B)

C. *2014-2015 District Mini Grants*

The Administration recommends approval of the enclosed 2014-2015 District Mini Grants for a total amount of \$29,804.90 (*pending approval of the final 2014-2015 budget.*) (V, C)

D. *Homebound Instruction*

The Administration recommends approval of Homebound Instruction for student #051401.

E. *Chinese Language Program*

The Administration recommends approval of a week long summer Chinese language/culture camp for Southern Lehigh School District students entering 2nd and 3rd grade and evening Mandarin Language Course for adult community members from July 14 through 18, 2014.

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of May 27, 2014. (VI, A)

B. *Treasurer's Report and Investment Report*

*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of April, 2014. (VI, B)

C. *Adoption of Homestead/Farmstead Resolution*

The Administration recommends approval of the attached Homestead/Farmstead Resolution. (VI, C)

D. *Appointment of Auditor for the School District for 2013-2014 Fiscal Year*

The Administration recommends the appointment of France, Anderson, Basile and Company to perform the audit of the Southern Lehigh School District Office for the 2013-2014 fiscal year, pursuant to the attached engagement letter. (VI, D)

E. *Appointment of Solicitor*

The Administration recommends approval for Sweet, Stevens, Katz & Williams as school solicitor for the 2014-2015 school year. (VI, E)

VII. SUPPORT SERVICES

A. *New Elementary School Construction Management Services*

D'Huy Engineering, Inc. will provide a presentation on Construction Management Services for the New Elementary School.

The Administration recommends award of New Elementary School Construction Management Services to D'Huy Engineering, Inc., One East Broad Street, Suite 310, Bethlehem, PA 18018. The recommendation is based on the two year project goal cost of \$547,548 with a potential three year cost of \$636,748. (VII, A)

VIII. PERSONNEL

A. *Certificated Staff*1. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following certificated staff:

Erin Bromfield, Math Teacher, Southern Lehigh High School, for September 25; October 9 through 17, 2014 and April 10, 2015.

2. *Substitute Teacher*

*The Administration recommends approval of the following substitute teacher for the 2013-2014 school year:

Tracy Hammond, Elementary K-6

B. *Noncertificated Staff*

1. *Seasonal Computer Technicians*

*The Administration recommends approval of the following Seasonal Computer Technicians, effective June 18, 2014 at a rate of \$15.28 per hour with an increase effective July 1, 2014 (The new hourly rate will be determined after July 1, 2014.):

Amanda Ruth

Amanda Anderson

2. *Appointment*

*The Administration recommends approval of the following staff: (VIII, B-2) Malinda McComber, Human Resources Secretary, at an hourly rate of \$17.36 for the remainder of the 2013-2014 school year and for the 2014-2015 school year, with an effective date to be determined (*pending receipt of required documentation*). Ms. McComber will fill the position due to the promotion of *Elaine Lebo*.

C. *Extra-Compensatory*

1. *2013 Liberty Trail Program Staff*

*The Administration recommends approval of the following staff for the Liberty Trail Program scheduled from June 23 through July 11, 2014 at the stipends listed:

Kathleen Kale, Field Leader/Teacher Instructor, at a stipend of \$575.38 per week, plus an additional Field Leader stipend of \$809.64

Lisa Lowry, Field Leader/Teacher Instructor, at a stipend of \$575.38 per week, plus an additional Field Leader stipend of \$809.64

Joy Rice, Teacher Instructor, at a stipend of \$575.38 per week

David LeBourgeois, Teacher Instructor, at a stipend of \$575.38 per week

Russell Tucker, Teacher Instructor, at a stipend of \$575.38 per week

2. *2014-2015 Extended School Year (ESY) Staff*

a. *The Administration recommends approval of the following teaching staff to provide extended school year services to Special Education students during the summer of 2014 at the hourly rate of \$41.23. This will be funded by the IDEA grant:

Caryn Bronfenbrenner

Lisa Dex

Tracy Hammond

Stephanie Hutzayluk

Susan Olinik

Carol Macomb

Shannon Mauro

Linda Milliman

Thomas J. Seidenberger

Chelsea Winklespecht

b. *The Administration recommends approval of the following instructional assistants to provide extended school year services to Special Education students during the summer of 2014 at the hourly rate of \$17.46. This will be funded by the IDEA grant:

Christina Jann

Stephanie Kauffman

Linda McGovern

Stephanie Muller

Tracy Stough

Brittany Thomas

Debbie Zweifel

D. *Athletics*

1. *Coach Resignations*

*The Administration recommends accepting the resignations of the following staff:

Colleen Iannetta, Head Competition Cheerleading Coach, effective May 1, 2014

Colleen Iannetta, Head Cheerleading Coach, effective May 1, 2014

Kara Kernick, Assistant Cheerleading Coach, effective May 6, 2014

2. *2014-2015 Coach Appointments*

*The Administration recommends approval of the following coaching staff for the 2014-2015 school year: (VIII, D-2)

Edward Labatch, III, Head Wrestling Coach, a stipend of \$8725**

Matthew Cooper, Head Girls Basketball Coach, a stipend of \$8725**

Charles Sonon, Assistant Football Coach, a stipend of \$6159**

***The stipends listed are for the 2013-2014 school year.*

3. *2013-2014 Volunteer Coach*

*The Administration recommends approval of the following volunteer coach for the 2013-2014 school year: (VIII, D-3)

Caren Richards MS Track and Field

IX. REPORTS

A. Committee Reports

CLIU

The minutes of the April 30, 2014 Carbon Lehigh Intermediate Unit Board of Directors meeting are attached. (CLIU 4.30.14)

Southern Lehigh Public Library

The minutes of the April 15, 2014 Southern Lehigh Public Library Board of Directors meeting are attached. (SLPL 4.15.14)

B. Superintendent's Report..... Dr. Christman (IX, B)

C. Strategic Plan and Middle States Report..... Dr. Christman (IX, C)

- X. OLD BUSINESS
- XI. NEW BUSINESS

- A. Memorandum of Understanding-Guest Mandarin Chinese Program
The Administration recommends approval of the Guest Mandarin Chinese Program Instructor(s) Memorandum of Understanding between the Southern Lehigh School District and the Southern Lehigh Education Association, for the period beginning August 1, 2014 through July 30, 2015. (XI, A)

- B. Administrators Compensation Plan for Act 93 Employees
The Board to approve the Administrative Compensation Plan for Act 93 Employees for the period beginning July 1, 2014 through June 30, 2017. The schedule of administrative salaries effective July 1, 2014, referred to in Section VI, will be approved and added to this document at a future date. (XI, C)

- C. Student Expulsions
 - 1. **The Board of Directors will act on the expulsion of Student #051402 and Student #051403 for the balance of the 2013-2014 school year for a violation of the School District’s Controlled Substances Policy in accordance with the recommendation of the Superintendent and the Waiver of Rights and Acceptance of the Terms and Conditions of Suspension of Expulsion signed by the Students’ parents, as discussed by the Board in Executive Session held on May 12, 2014.**
 - 2. **The Board of Directors suspends the punishment of expulsion of Student #051404 for a violation of the School District’s Weapons Policy, Section 1317.2 of the Public School code, and Section 912 of the Pennsylvania Crimes Code, as per the recommendation of the Superintendent and the Waiver of Rights and Acceptance of the Terms and Conditions of Suspension of Expulsion signed by the Student’s parent, as discussed by the Board in Executive Session held on May 12, 2014.**

- D. First Reading of Revised Policy
The Administration recommends a first reading of the following revised policy: (X, E)
#210 Pupils: *Use of Medication*

- XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

- XIII. FOR INFORMATION ONLY

- A. Conference Request
 The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

- B. Graduate Study
 The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

- XIV. VISITORS' COMMENTS
- XV. EXECUTIVE SESSION
- XVI. OPEN SESSION

XVII. ADJOURNMENT